

Exploring a Career Area Using ONet

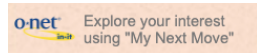
NAME: _____

Step # 1 – Login to Your AET Record Book

- Your program login (TX_ _ _ _) chapter, username and password
- Be sure you have a Foundational SAE setup (if not, add one)

Step #2 – Choose Profile & Career Connector

- Select O-Net and choose “My Next Move”
- Next, you have 3 ways you can look for a career, choose one or try several to locate one career you may be interested in:



The screenshot shows three search options for finding a career:

- "I want to be a ..."**: Search careers with key words. Describe your dream career in a few words. Examples: doctor, build houses. Search button.
- "I'll know it when I see it."**: Browse careers by industry. There are over 900 career options for you to look at. Find yours in one of these industries: Administration & Support Services. Browse button.
- "I'm not really sure."**: Tell us what you like to do. Answer questions about the type of work you might enjoy. We'll suggest careers that match your interests and training. Start button.

- Once you see a career link, select the career and view the summary (knowledge, skills, ability, personality and salary range)...try again to find one area you like
- My career choice is _____
- At the bottom part of the page of you career idea...select [See more details at O*NET OnLine](#) about _____ to learn more and answer the following questions

Step #3 – Fill in the blanks on your career:

1. What are the top 2 technology skills you need? _____, _____
2. What are the top 2 knowledge areas you need? _____, _____
3. What are the 2 highest work content areas? _____, _____
4. What is the highest degree most have? _____ and what % _____
5. What are the top 2 work values you need? _____, _____
6. What is the average salary? \$ _____
7. What does the trend look like in the state would like to live? _____

Step #4 – Record your time in your AET record book

- Choose your Journal, enter the date, choose Foundational and skills are “Summarize Your Career Interest, enter the time you spent exploring and choose save!
- Other activities include updating your career objective in your resume.