

ACRS21: Participation in Meetings

Student Name: _____

Step 1: Log In to The AET

Go to <http://www.theaet.com>, and log in by choosing:

Log In

Step 2: CHOOSE JOURNAL: Select Time in other FFA activities such as stock shows, conventions, and meetings- Check off these important steps as you complete the journal entry (a,b,c...)!



AET Journal

The screenshot shows the AET Journal interface. On the left, there are options for 'Edit/Review Entries' including 'Project/Experience Manager (SAE, WBL)' and 'Review your Journal entries'. On the right, under 'Your Time Entries', there are several categories: 'Time in classroom activities', 'Time in Leadership Roles', 'Time in your AET Projects / Experiences (SAE, WBL)', 'Time in FFA committees', 'Time in your community service activities', 'Time in competition activities', 'Other Activities (Parliamentary law, ag-related speeches and non-ag time)', and 'Time in other FFA activities, such as stock shows, conventions, and meetings'. The last option is highlighted with a red box.



Other FFA-related Activity Journal:

- a. Describe the meeting – complete each of the areas below to the best of your ability.

Add/Edit Journal Entry

Date:	Category:
8/2/2021	Other FFA-related Activity

Activity:	<input type="text"/>
Type:	(Please Choose)
Level:	(Please Choose)
Skill Areas:	<input type="button" value="Add/Explore Skill Areas"/>
Description / Awards: Check Spelling	<input type="text"/>
Time:	Hours <input type="text"/> + Minutes <input type="text"/>

Activity: Title what activity you participated in. Either use the drop down or manually type in the activity. *ie: Chapter Meeting*

Double check another activity has not auto generated from the calendar

Level: Decide what level this activity took place. Was it a **chapter** meeting? Was it a **regional** committee or meeting?

Time: Record how many hours and/or minutes you attended the meeting.

Description: Describe to your best ability what happened at the meeting. What was accomplished? What was the point of the meeting?



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- b. Indicate the Type of Activity – to ensure this entry accounts towards the ACRS 21 Certificate Pathway, a certain type must be selected.

Add/Edit Journal Entry

Date: 3/2/2021		Category: Other FFA-related Activity	
Activity:	<input type="text"/>		
Type:	(Please Choose) (Please Choose) Camp Conference Convention Courtesy Corps FFA Award/Proficiency Interview FFA Band or Chorus FFA Talent Meeting Other Project Show or Stock Show Speech Workshop		
Level:	<input type="text"/>		
Skill Areas:	<input type="text"/>		
Description / Awards: Check Spelling	<input type="text"/>		
Time:	<input type="text"/>		

Type: Only the “*Courtesy Corp*”, “*Meeting*”, and “*Other*” options will count for this area of the certificate pathway. **Most likely selection will be “*Meeting*”**

- c. Choose a Skill – Select a Career Ready Practice that best fits your learning experience.

Add/Edit Journal Entry

Date: 3/2/2021		Category: Other FFA-related Activity	
Activity:	<input type="text"/>		
Type:	<input type="text"/>		
Level:	<input type="text"/>		
Skill Areas:	<input type="button" value="+ Add/Explore Skill Areas"/>		
Description / Awards: Check Spelling	<input type="text"/>		
Time:	Hours <input type="text"/>	+ Minutes <input type="text"/>	

ABS
Agribusiness Systems

AS
Animal Systems

BS
Biotechnology Systems

CRP
Career Ready Practices

FPP
Food Products and Processing

NRS
Natural Resource Systems

PS
Plant System

CRP.01 - Act as a responsible and contributing citizen and empl

- CRP.01.01** - Model personal responsibility in the workplace and community.
- CRP.01.02** - Evaluate and co near-term and long-term impacts of per professional decisions on employers at community before taking action.

Skill Area: Check out CRP.01, 04, & 12 for useful skills for this area.



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Step 3: Save & Submit

This is what a complete journal entry looks like. Remember to hit "Save" or "Save/Enter Another" at the bottom!

Add/Edit Journal Entry

Date: <input type="text" value="3/15/2021"/>		Category: <input type="text" value="Other FFA-related Activity"/>	
Activity:	<input type="text" value="FFA Chapter Meeting"/>		
Type:	<input type="text" value="Meeting"/>		
Level:	<input type="text" value="Chapter"/>		
Skill Areas:	<input type="text" value="CRP.01.01 Model personal responsibility in the workplace and community."/>		
Description / Awards:	<input type="text" value="Attended the March FFA Chapter Meeting. During the business portion of the meeting, Secretary and Treasurer's reports were presented and approved. The activity portion of the meeting was a Taco Truck social."/>		
Time:	Hours <input type="text" value="1"/>	+ Minutes	<input type="text" value="30"/>

